

GLOBAL STATE MORTGAGE

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Phone: 515-233-5046 / Fax: 515-232-2760

APPLY ONLINE 24/7 @ www.globalstatemortgage.com

Description of Required Documentation

In addition to the information you will provide on the application, we will need copies of the following basic documents:

Last two years' income documentation

- W-2's – Last 2 years
- Taxes – Last 2 years (all pages-all schedules)
- Pension, S.S., and/or Disability award letter

Most recent one month's worth of income verification

- Paycheck stubs
- P & L statement from accountant (if self-employed)
- Leases from rental property
- Dividends statements

Last two months' reserve documentation

- Checking & savings accounts (all pages) (needs to have name, account number and bank name on statements)
- Retirement accounts (all pages)
Stocks, bonds, mutual fund quarterly statement, etc. (all pages)

Legal Settlements

- Copy of bankruptcy documents
- Copy of divorce documents

Insurance / Landlord

- Name, phone number and address of your insurance agent
- Name, phone number and address of your current landlord for the past 12 months

Purchase agreement (for full pre-approval only)

- Copy of cancelled earnest money check
- Copy of purchase agreement signed by all parties

Gift Letter

- Fully executed Gift Letter (as provided by Loan Officer)
- Verification of receipt of gift funds (talk to Loan Officer)

Copy of Government issued I.D (driver's license, passport, etc)

Copy of Social Security Card

VA Loans: DD214 and Certificate of Eligibility

Other: _____

